

## **BOARD OF REVIEW**

The Board of Review met on Tuesday, May 3, 2022 at the Town Hall. Chairman Johnson called the meeting to order at 8:00 AM. Roll call was taken by Clerk Bongle and the following were present: Chairman Johnson, Supervisor Heimbecher, Supervisor Olson, Assessor Bill Gerrits and Clerk Bongle. Heimbecher made a motion to nominate Chairman Johnson as Chair, seconded by Olson. Motion carried. Heimbecher made a motion to nominate as Olson as Vice Chair, seconded by Chairman Johnson. Motion carried.

Verify mandatory training requirements. Clerk Bongle reported Patrick Olson obtained the required training on April 19, 2022 via attending the training offered by the Wisconsin Towns Association and Myron Johnson obtained the required training on April 24, 2022 by watching the Board of Review 2022 Training videos completed by the UW Local Government Education center. She further reported a Board of Review Member Training Affidavit was filed with the WI Department of Revenue on May 2, 2022.

Verify Ordinance for Confidentiality of Information. Clerk Bongle reported Ordinance 3-2005, Confidentiality of Income and Expense Records was adopted on August 9, 2005.

Verify procedure for sworn telephone testimony and sworn written testimony. Clerk Bongle reported Resolution 18-03-01- Procedure for Sworn Telephone or Sworn Written Testimony Requests was adopted on March 3, 2018.

Verify policy regarding procedure for waiver of Board of Review hearing request. Clerk Bongle reported Resolution 18-03-02 - Procedure for Waiver of Board of Review Requests was adopted on March 3, 2018.

The 2022 Assessment Role was received by Clerk Bongle from Assessor Gerrits at today's meeting. An examination of the roll took place and Assessor Gerrits reported on the Open Book changes. The assessment roll was signed.

Heimbecher made a motion was made to adjourn at 10:00 AM, seconded by Olson. Motion carried.

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Jessica Bongle, Clerk